

# Shalimar UMC After School Camp Permission Form



Child's name: \_\_\_\_\_

Father's name and phone #: \_\_\_\_\_

Is this child's father permitted to pick up the child? \_\_\_\_\_

Mother's name and phone #: \_\_\_\_\_

Is this child's mother permitted to pick up the child? \_\_\_\_\_

Please list the name, phone # and relation of anyone else who is allowed to pick up this child or who we can call in an emergency if you cannot be reached.

Example: Sue Baker 123-4567 grandma

- |    |    |
|----|----|
| 1) | 4) |
| 2) | 5) |
| 3) | 6) |

Please place your initials beside the items if you agree you and or your child may participate.

\_\_\_\_\_ I understand that all Counselors have access to my child's records and there may be a child in the program that may not be vaccinated.

\_\_\_\_\_ Supper Club: I give permission for my child to be signed out from ASC and attend Supper Club and Church related activities on Wednesday evenings

\_\_\_\_\_ Photos: Permission for pictures to be taken of your child (named above) for use on bulletin boards, in albums, year-end slide show and church publications.

\_\_\_\_\_ Food: Permission for your child (named above) to participate in classroom cooking activities and to eat food brought in for special events.

\_\_\_\_\_ On Campus Field Trips: Permission for your child (named above) to go on "field trips" to other rooms on the SUMC campus.

\_\_\_\_\_ Off Campus Field Trips: Permission for your child (named above) to go on Field Trips around town of Shalimar, Ft. Walton Beach and Niceville.

\_\_\_\_\_ Yes, I would like to participate in Remind Group Text/Email.

Please add my cell phone number and area code. \_\_\_\_\_ or

Please add my email: \_\_\_\_\_.

\_\_\_\_\_  
Signature of responsible party

\_\_\_\_\_  
Date



# Shalimar UMC After School Camp Permission Form



P.O. BOX 795  
SHALIMAR, FL  
651-0721 EXT. 132

MONDAY – FRIDAY  
2PM – 5:30PM  
ELEMENTARY AGE ONLY

Child's name \_\_\_\_\_  
 Name child is called \_\_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_ Zip \_\_\_\_\_  
 Birthdate \_\_\_/\_\_\_/\_\_\_ M \_\_\_ F \_\_\_  
                   Mo Day Yr  
 Father's name \_\_\_\_\_  
 Place of business \_\_\_\_\_  
 Cell # \_\_\_\_\_ Work # \_\_\_\_\_  
 Mother's name \_\_\_\_\_  
 Place of business \_\_\_\_\_  
 Cell # \_\_\_\_\_ Work # \_\_\_\_\_  
 Does child have medical problems,  
 allergies, birth defects? No \_\_\_ Yes \_\_\_  
 If yes, explain \_\_\_\_\_  
 Food allergies? \_\_\_\_\_  
 Grade: \_\_\_\_\_ School: \_\_\_\_\_

### Please check program enrolling in:

**5 day** Monday through Friday  
 **3 day ( please select) M T W TH F**  
 (notification in writing by text or email the Fri.  
 before if you are switching days)  
 **Drop In ( No transport needed)**

### Payment/Tuition

Payment is due on or before the first day of attendance each week , bi-weekly or monthly.  
**Registration Fee:** \$40 non-refundable registration fee per child/ \$30 for children that attended Summer Camp 2018.  
**Tuition:** 4 days or more: \$55  
 3 Days or less: \$35  
**Drop In:** \$25 per day -24 hour notice  
**Late Fee:** There is a \$1.00 per minute fee for students picked up after 5:30 pm

### Disciplinary action for After School Camp:

1. Be respectful & Obedient
  2. Use good manners: please and thank you
  3. No foul language or physical abuse of any kind will be tolerated
    - 1<sup>st</sup> offense: verbal warning
    - 2<sup>nd</sup> offense: remove child from activity
    - 3<sup>rd</sup> offense: child goes directly to ASC
  4. Clean up your mess
- Director: Dawn Rozofsky

### After School Care Policies

**Attendance: Each child will have "10 Days of Grace"**, meaning your child is allotted 10 days of absences for the school year to use for illness, vacations, etc. After the 10 Days, you will be charged for your enrolled program rate each week whether in attendance or not.

**Dates:** Our program operates on school days listed in the Okaloosa County school calendar, with the following extra days offered:

\*\*Exceptions below.

**\*\*Thanksgiving Break:** Monday-Wednesday, Nov. 19-21 from 7:30 am - 5:30 pm -Cost: \$40 per day/3 days \$120. Field trips included each day.

**\*\*Winter Break:** Friday, Dec 21, 2018, open 7:30 am-5:30 pm, Cost: \$40. This price does not include the first 4 days of ASC for Mon-Thurs, Dec. 17-20. Wednesday-Friday, Jan 2-4, 2019 from 7:30 am - 5:30 pm, Cost: \$40 per day/all 3 days \$120. Field trips included each day.

\*\*On these special dates, kids need to be walked in to Sign In at the Family Life Center (FLC) by parent/guardian.

Communication: All transportation changes, absences, or pick-up changes need to be communicated to us by email, text or remind by 1:00pm each day. Email: asc@shalimar-umc.org

**The Shalimar UMC After School Camp contract will remain in effect for the entire school year, unless notified 15 days prior to change.**

I am enrolling my child in Shalimar UMCAfter School Camp Program for the school term 2018-19. I understand the policies and agree to them. **I was given the brochures, "Know Your Child's Day Care Center", "Influenza Virus, The Flu" and ASC Policy and Procedures.**

Parent's Signature & Date:

\_\_\_\_\_

Name & Number of Child's Doctor

\_\_\_\_\_

Name & # of person other than parents to call if you cannot be reached

\_\_\_\_\_



## \*WITHDRAWAL REQUESTFORM\*

Please state reason you are withdrawing your child from the Shalimar UMC After School Camp

Program:

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Date: \_\_\_\_\_ Parent Signature: \_\_\_\_\_

# PARENT COPY/INFO

## Our Mission:

To implement genuine care, respect and love for children, parents and each other.

To be the premier provider of child care, while meeting the needs of the children, parents, schools and communities we serve.

To enhance and enrich the lives of children spiritually, physically and educationally as they become young adults, while working as a team toward common goals.

## Enrollment options: Our program begins at 2pm and dismisses at 5:30 pm.

**Full Time** enrollment, **Part Time** enrollment and **Drop-In**. A Full Time student is here at least 4 days a week for \$55. Our Part Time student is here 2-3 days a week for \$35 and a student is considered Drop-In when he/she is here on a "need only" basis and no bus transportation is needed for \$25.

**Registration Fee:** \$40 non-refundable registration fee per child/ \$30 for children that attended Summer Camp 2018.

**There is a \$1.00 per minute fee for students picked up after 5:30 pm.**

**School Closing:** When school is closed for teacher workdays or holidays, childcare is not covered under the Shalimar UMC After School Camp program contract. \*\*Exceptions below.

**Dates:** Our program operates on school days listed in the Okaloosa County school calendar, with the following extra days offered:

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**\*\*On these special dates, kids need to be walked in to Sign In at the Family Life Center (FLC) by parent/guardian.**

Communication: All transportation changes, absences, or pick-up changes need to be communicated to us by email, text or remind by 1:00pm each day. Email: asc@shalimar-umc.org

## Health:

If a child should become ill during After School Camp, a parent will be contacted to come as soon as possible to pick up child.

Children who are sick or sent home must be symptom free and have a temperature under 100 degrees for 24 hours before returning to After School Camp. We will not dispense any medications during care. If a medical issue needs to be addressed please contact Dawn Rozofsky.

## After School Camp Rules:

1. Stay with a staff member at all times
2. Be respectful, obedient and nice at all times
3. Use good manners: please and thank you
4. No foul language or physical abuse of any kind will be tolerated
  - 1<sup>st</sup> offense: verbal warning and offer a peaceful solution
  - 2<sup>nd</sup> offense: remove child from activity for a cool down time period – TBD depending on offense
  - 3<sup>rd</sup> offense: child goes directly to ASC Director: Dawn Rozofsky for discipline review/punishment
5. Help clean up your mess
6. If a child is hurt, see the ASC Director: Dawn Rozofsky

\* NO: Corporal punishment. Discipline will not be related to: food, rest, toilet or active play.

## Payment:

Fees can be paid by cash, check or debit/credit card at our kiosk in front of the Family Life Center at Shalimar UMC. If paying via Kiosk, Please choose make a payment and use the After Camp line. Two copies of the receipt come out and one is for you and a copy for our records. All payments are due by the first day of attendance each week.

**Attendance:** Each child will have "10 Days of Grace", meaning your child is allotted 10 days of absences for the school year to use for illness, vacations, etc. After the 10 Days, you will be charged for your enrolled program rate each week whether in attendance or not.

**Please contact us via email, remind or text if child is absent or sick or change in transportation.**

**The SUMC After School Camp contract will remain in effect for the entire school year, unless notified 15 days prior to change.**

## NEED MORE INFO OR CONTACT:

CAMP DIRECTOR: Dawn Rozofsky Office: 651-0721 ext. 132 cell: 850-294-2384

EMAIL: asc@shalimar-umc.org